



CERCLA 128 (a) Grant Application Summary **Scope of Work for the Brownfields Program**

Fiscal Year 2003

- Summary -

Work Activity Overview

Proposed Number

1. General Uses

As needed

2. Uses Related to Maintenance of the Brownfields Program

- Statewide Education, Outreach and Technical Assistance Activities
 - Brownfields Bulletin Newsletter Publication 4
 - Brownfields Web page Updates as needed
 - Brownfields Redevelopment Resource Guide Updates as needed
 - Brownfields Fact Sheets As needed
 - Other Written Guidance Documents As needed
 - Indiana Interagency Brownfields Task Force Coordination As needed
 - Conferences, Seminars, Workshops 10, or as requested
 - Other Outreach and Technical Assistance Activities 40, or as requested
- Information Technology Development Services As needed
- Worker Health and Safety Training and Medical Monitoring As needed
- Coordination with U.S. EPA As needed

3. Uses Related to Enhancing the Brownfields Program

- Training As needed
- Miscellaneous Improvements As needed

4. Uses Related to Site-Specific Activities

- Completion of Brownfield Environmental Assessments 10, or as requested
- Assessment, Investigation and Remediation Oversight 40, or as requested
- Issuance of Comfort Letters and Site Status Letters 20, or as requested
- Federal Tax Incentives Eligibility Determination As requested

- State Tax Incentives Eligibility Determination

As requested

Scope of Work for the Voluntary Remediation Program

Fiscal Year 2003

The Voluntary Remediation Program Initiatives

The Indiana Voluntary Remediation Program (VRP) is requesting funding provided for in Section 128(a) of CERCLA for the continued financial support of non-site-specific activities.

1. General Uses for Funding in the Voluntary Remediation Program

The VRP is designed to be a self-funded program. Therefore, funding for site-specific tasks, the majority of the work conducted by the VRP staff, is generated via cost recovery from the program participants. However, there are necessary program activities that are not site-specific and cannot be paid for by the participants. These activities maintain and enhance the program and the technical knowledge base of the project managers.

Section 128(a) funds would be used for the following general activities:

1.1. The VRP Handbook

1.2. Hourly Rate Conversion Duties

1.3. General Program Needs and Administration

- Conduct legislation reviews and discussions
- Establish and revise procedures and policies
- Develop guidance documents as needed
- Conduct meetings and site visits with potential program participants
- Conduct staff meetings, coding, policy discussions

2. Uses Related to Maintaining the Voluntary Remediation Program

2.1 Public Record Database

2.2 Institutional Controls

2.3 Policy Training

2.4. Health and Safety Training

3. Uses Related to Enhancing the Voluntary Remediation Program

3.1. Outreach

To build on program successes, the VRP plans general outreach activities in the next fiscal year to facilitate the implementation of the RISC policy and to educate stakeholders in the differences between the VRP and the Brownfields Program. It is anticipated that outreach efforts will result in increased participation in both the VRP and the Brownfields Program.

3.2. Technical Training